

Finger Lakes Community Action

August 24th, 2023

To Whom it May Concern:

The Finger Lakes Community Action (Bipartisan Infrastructure Law) program is requesting bid pricing on a 2022/2023/2024 NEW Commercial Van for purchase or 3-year lease.

*** Must have the following options: Commercial Van, hinged rear doors, seating for at least two, 2WD, automatic transmission, gas engine, power windows/power locks, DOT required mirrors and warning devices for a vehicle of this size, no pre-determined color but grey is preferred, all other options should be stock and extras above and beyond that come with dealer inventory models are not subject in consideration of bid pricing on vehicle cost(s). Standard warranty options.**

Actual item purchase or lease yet to be determined based on cost and option availabilities. No special color requirements, standard or current inventory-based options, standard warranty options.

The Bid shall be based on the following:

- The Bid shall be received in writing and sealed in the office by 5:00pm on September 7th, 2023. Please attach Warranty and Vehicle specification documentation for the Item(s) you are bidding. Public opening will be held at 8:00am on September 11th, 2023 at **51 Broad Street, Lyons NY 14489**.
- The Bid item(s) shall be based on the general specifications as attached with this bid package.
- Once the Bid is reviewed, the item(s) will be ordered after final approval from the supervising body.
- Purchases or leases will be based on the lowest price(s) and the availability of the item(s).
- The Finger Lakes Community Action (Bipartisan Infrastructure Law) program reserves the right to reject any and all suppliers as dictated in the 2023 NYSDHCR Policies and Procedures manual.
- Please sign the Non-Collusive statement and return with the Value sheet.

If you are NOT interested in participating in this bid, please provide a written statement to the fact on company letterhead and attach to the Value Sheet and Non-Collusive Bidding form and return to Finger Lakes Community Action – Housing Efficiency Program at 51 Broad Street, Lyons NY 14489.

If you have any questions, please call our office between 7:00 am and 3:00 pm, M-Th at 315-333-4155 ext. 3112.

Cordially,

Finger Lakes Community Action – BIL Program